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DIRECTOR
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HELEN FRIED
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

OC PUBLIC LIBRARIES – LIBRARY ADVISORY BOARD
MEETING OF THE FULL BOARD
THURSDAY, JANUARY 25, 2018 4:00 P.M.

OC Public Library Headquarters
Conference Room B
1501 E. Saint Andrew Place
Santa Ana, CA 92705

DRAFT MINUTES

MEMBERS PRESENT

OCPL – CITY REPRESENTATIVES

William A. Phillips (Aliso Viejo), Christine Marick (Brea), Paul Wyatt (Dana Point), Cheryl Brothers (Fountain Valley) Stephanie Klopfenstein (Garden Grove), Melissa Fox (Irvine), Michael Blazey (La Habra), Kathy Flachmeier (La Palma) Melody Carruth (Laguna Hills) Joe Rainey (Laguna Woods) Tom Cagley (Lake Forest), Mark Chirco (Los Alamitos), Michael Vaughn (Rancho Santa Margarita), Kerry K. Ferguson (San Juan Capistrano), Beckie Gomez (Tustin), Robbie Pitts (Villa Park), Kimberly Ho (Westminster)

OTHER ATTENDEES

COUNTY STAFF ATTENDING

Helen Fried (County Librarian), Sherry Toth (Assistant County Librarian), Veronica Yeste-Alarcon (Strategic & Financial Planning, OCCR/OC Public Libraries), Ann Luu (Budget & Fiscal, OCCR/OC Public Libraries), Alex Martinez (Asst. to the County Librarian, OC Public Libraries).

MEMBERS NOT ATTENDING

OCPL – CITY REPRESENTATIVES

Jim Righeimer (Costa Mesa), Stacy Berry (Cypress), Michele Steggell (La Palma), Steve Dicterow (Laguna Beach), Elaine Gennawey (Laguna Niguel), Lori Donchak (San Clemente), Mike Varipapa (Seal Beach), Rigoberto Ramirez (Stanton).

BOARD OF SUPERVISORS REPRESENTATIVES

Supervisor Todd Spitzer, 3rd District; Supervisor Lisa A. Bartlett, 5th District.

EX OFICIO REPRESENTATIVE

TBA (City Managers' Association)



OC PUBLIC LIBRARIES
1501 E. ST. ANDREW PLACE
SANTA ANA, CA 92705-
4930
PHONE: 714.566.3000

I. CALL TO ORDER

Chair Beckie Gomez called the meeting to order at 4:02 p.m. and led the members in the Pledge of Allegiance. There were no announcements.

II. APPROVAL OF MINUTES OF MAY 11, 2017 MEETING

It was moved (Melissa Fox) and seconded (Michael Blazey) to approve the minutes of the May 11, 2018 Library Advisory Board (LAB) meeting. The motion was passed; with the following members abstaining: Michael Blazey (La Habra), Mark Chirco (Los Alamitos), Tom Cagley (Lake Forest), Melody Carruth (Laguna Hills), Kathy Flachmeier (La Palma), Joe Rainey (Laguna Woods), Cheryl Brothers (Fountain Valley), Stephanie Klopfenstein (Garden Grove), Kerry Ferguson (San Juan Capistrano), and Robbie Pitts (Villa Park).

III. NEW BUSINESS

A. Election of New Officers. Chair Gomez opened the floor to nominations for new officers:

It was moved, seconded and unanimously approved to re-elect Becky Gomez as Chair. The motion was approved by all members with no oppositions and no abstentions.

It was moved, seconded and unanimously approved to re-elect Elaine Gennaway as Vice Chair. The motion was approved by all members with no oppositions and no abstentions.

It was moved (Cheryl Brothers) and seconded (Melody Carruth) and approved by all members to elect Joe Rainey as Secretary. The motion was approved with no oppositions and no abstentions.

B. Approval of 2018 Meeting Schedule.

- Thursday, April 19, 2018 at 4:00 p.m.
Full Library Advisory Board Meeting
- Thursday, May 17, 2018 at 4:00 p.m.
Finance/Executive Committee Meeting
- Thursday, October 18, 2018 at 4:00 p.m.
Library Advisory Board Meeting

It was moved (Carol Moore) and seconded (Paul Wyatt) and approved by all members.

C. Strategic Visioning Subcommittee Update. Ms. Helen Fried explained this Task Force was suggested at the last Library Advisory Board meeting to reevaluate the financial practices for OC Public Libraries. The Visioning Task Force responsibilities is to reevaluate the current practices and see if they can come up with another solution for the allocation formula and anything else that involves the Libraries. Elaine Gennaway volunteered to replace Lori Donchak in the Strategic Visioning Subcommittee. It was moved (Michael Blazey) seconded (Melissa Fox). The motion was approved by all members with no oppositions and no abstentions.

D. Approval of Revised Fee Schedule. Ms. Helen Fried reported that we are revising our Fee Schedule to eliminate fees that are no longer valid. The legacy practices are being eliminated. The new fee that has been added is for lost electronic devices; it is

a replacement cost not to exceed six hundred dollars. The other fees will remain the same. It was moved (Michael Blazey) seconded (Melissa Fox). The motion was approved by all members with no oppositions and no abstentions.

- E. Review of the OC Public Libraries Code of Conduct and Safety Measures in Library Facilities.** Ms. Helen Fried discussed the County Code of Conduct of what cannot be done at the Library, which was approved by the OC Board of Supervisors. It is enforced when there are incidents by patrons in the Library, (depending on the action) we have the authority to van the patron from the Library for thirty days. The Code of Conduct has helped us eliminate bad behavior we have experienced; it also protects the staff.
- F. Update on Tustin Library.** Ms. Helen Fried reported that we have a temporary library (opened, August 13, 2017), which is in the conference room at the Tustin Library. The City of Tustin has already voted on recruiting a vendor to do the building repairs. The County, City and the Insurance have been working together to ensure the building is safe to move forward.

IV. BOARD COMMENTS

There were no board comments.

V. PUBLIC COMMENTS

There were no public comments.

VII. ADJOURNMENT

The meeting was adjourned at 4:50 p.m.

Minutes prepared by Alex Martinez on 03/06/18
Reviewed by Helen Fried, County Librarian on 03/06/18
Approved at the Library Advisory Board Meeting on _____