

**ORANGE COUNTY PUBLIC LIBRARY
LIBRARY ADVISORY BOARD
MEETING MINUTES**

May 15, 2008 ~ 4:00 p.m.

**OC Public Libraries ~ Administrative HQ
1501 E. Saint Andrew Place ~ Santa Ana, CA 92705**

MEMBERS PRESENT

OCPL-CITY REPRESENTATIVES

Ron Garcia (Brea), Wendy Leece (Costa Mesa), Prakash Narain (Cypress), Lara Anderson (Dana Point), Guy Carrozzo (Fountain Valley), Dr. Steven Choi (Irvine), Tom Beamish (La Habra), Ralph Rodriguez (La Palma), Joel Lautenschleger (Laguna Hills - Alternate), Milt Robbins (Laguna Woods), Kathryn McCullough (Lake Forest), Troy Edgar (Los Alamitos), Joe Soto (San Juan Capistrano), Gordon Shanks (Seal Beach), Ed Royce Sr. (Stanton), and Jim Rheins (Villa Park).

BOARD OF SUPERVISORS REPRESENTATIVES

Chairman John M.W. Moorlach - OC Board of Supervisors, 2nd District
Supervisor Bill Campbell - OC Board of Supervisors, 3rd District

EX-OFFICIO MEMBERS

Tim Casey, City Manager Laguna Niguel
Brad Angle – Executive Assistant – OC Board of Supervisors, 2nd District
Anna Peters – Policy Advisor – OC Board of Supervisors, 3rd District

COUNTY REPRESENTATIVE

Steve Franks – Director, OC Community Resources; Steve Danley – Director, Office of the Performance Audit Director; Ian Rudge - Financial Performance Auditor, Office of the Performance Audit Director; Helen Fried - County Librarian, OC Public Libraries; Dave Sankey – Director Administrative Services; Steve Siemion - Director, Fiscal & Purchasing Services; Nicole Nguyen - Manager, Fiscal Services; Laura Lynch - Executive Secretary.

MEMBERS UNABLE TO ATTEND (PRIOR NOTIFICATION RECEIVED)

OCPL-CITY REPRESENTATIVES

Greg Ficke (Aliso Viejo), Bruce Broadwater (Garden Grove), Jane Egly (Laguna Beach), Gary Capata (Laguna Niguel), Gary Thompson (Rancho Santa Margarita), Lori Donchak (San Clemente), Jim Palmer (Tustin), and Tri Ta (Westminster) .

CALL TO ORDER

Chairman Robbins called the meeting to order at 4:05 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Robbins (Laguna Woods).

MINUTES OF JANUARY 10, 2008 MEETING:

A Motion to approve Minutes was made by Ron Garcia (Brea), and seconded by Kathryn McCullough (Lake Forest). Abstention noted from Chairman Moorlach (BOS – 2nd District). Motion passes with no objections.

INTRODUCTIONS

Dr. Choi (Irvine) introduced Gina Parks, Irvine’s Assistant City Manager. County Librarian Helen Fried introduced the new Director of OC Community Resources, Steve Franks.

UNFINISHED BUSINESS

None Noted

NEW BUSINESS

Agenda Item A: Approve Proposed FY 2008/09 Preliminary Budget –
Helen Fried, County Librarian (OCPL) and Steve Siemion,
Director of Fiscal & Purchasing Services (OCPL)

Steve Siemion presented a detailed review of the handouts entitled “OCPL Proposed FY 2008/09 Budget – Revised 5-9-08” and “OC Public Libraries FY 08/09 Allocation Plan – As of 8-9-07.” OCPL received the May Revise to the Governor’s Budget yesterday, which does not include cuts to Library funding beyond the 10% cuts already reflected in this proposed budget.

Staff Directive: Kathryn McCullough (Lake Forest) requested staff send out an updated OCPL/Facilities Construction & Maintenance Branch Projects report.

A Motion was made by Guy Carrozzo (Fountain Valley) to pass the FY 2008/09 budget as presented and was seconded by Kathryn McCullough (Lake Forest). Hearing no objections, motion passes unanimously.

A Motion was made by Kathryn McCullough (Lake Forest) to reopen discussions of the allocation formula. It was seconded by Tom Beamish (La Habra). Hearing no objections motion passes.

The LAB discussed the strict application of the allocation formula and how it would impact Fountain Valley’s branch hours in the next fiscal year.

A Motion was made by Kathryn McCullough (Lake Forest) to temporarily suspend the implementation of the allocation fomula until a consultant can be hired to study the formula. Motion seconded by Ron Garcia (Brea). Chaiman Robbins called for a roll call vote. Based on the roll call vote the Chaiman declares the Motion failed. The roll call vote results were as follows:

CITY	LAB MEMBER	YES	NO	NO VOTE DUE TO ABSTAINING (A) OR NOT PRESENT (NP)
Aliso Viejo	Greg Ficke			NP
Brea	Ron Garcia		X	
Costa Mesa	Wendy Leece		X	
Cypress	Prakash Narain		X	
Dana Point	Lara Anderson		X	
Fountain Valley	Guy Carrozzo			A

CITY	LAB MEMBER	YES	NO	NO VOTE DUE TO ABSTAINING (A) OR NOT PRESENT (NP)
Garden Grove	Bruce Broadwater			NP
Irvine	Dr. Steven Choi		X	
La Habra	Tom Beamish	X		
La Palma	Ralph Rodriguez	X		
Laguna Beach	Jane Egly			NP
Laguna Hills	Joel Lautenschleger		X	
Laguna Niguel	Linda Lindholm			NP
Laguna Woods	Milt Robbins		X	
Lake Forest	Kathryn McCullough	X		
Los Alamitos	Troy Edgar		X	
Rancho Santa Margarita	Gary Thompson			NP
San Clemente	Lori Donchak			NP
San Juan Capistrano	Joe Soto		X	
Seal Beach	Gordon Shanks		X	
Stanton	Ed Royce Sr.		X	
Tustin	Jim Palmer			NP
Villa Park	Jim Rheins		X	
Westminster	Tri Ta			NP
Unincorporated Area	Chairman John M.W. Moorlach BOS – 2 nd District		X	
Unincorporated Area	Supervisor Bill Campbell BOS – 3 rd District		X	

Total Results:

3

13

Agenda Item B: Approve establishment of an Ad Hoc Allocation Formula Task Force and select new committee members

The Library Advisory Board's Executive/Finance Committees recommends the formation of an Ad Hoc Allocation Formula Task Force (Task Force) to review the allocation formula. The Board discussed the recruitment of LAB volunteers for the Task Force and requests that it be comprised of equal representation of recipient and donor cities. They recommend the Task Force collaborate with the City Manager Public Library Task Force to develop a Scope of Work for hiring of a consultant to do a detailed study of the allocation formula.

Chairman Moorlach made a Motion to Approve the item according to the guidelines in the discussion, to activate the City Managers' Public Library Task Force, and to have them work with the Ad Hoc Allocation Formula Task Force to develop a Scope of Work for hiring a consultant. Motion seconded by Guy Carozzo (Fountain Valley). Hearing no objections, motion passes unanimously.

Agenda Item C: Approve Revised 2008 Library Advisory Board Meeting Schedule

LAB Members reviewed the handout entitled "Library Advisory Board & Committees' Proposed 2008 Meeting Schedule – Revised 4-17-08."

A Motion was made by Lara Anderson (Dana Point) to approve the revised schedule and seconded by Joe Soto (San Juan Capistrano). Hearing no objections, motion passes unanimously.

Agenda Item D: Performance Audit Presentation – Steve Danley, Director, Office of Performance Audit Director

At the direction of the OC Board of Supervisors Steve Danley presented a financial review of OC Public Libraries. The finding, entitled "OC Public Libraries Preliminary Financial Review" was included in the LAB's agenda packet and a handout of the PowerPoint presentation was distributed at the meeting. No Board action is required.

BOARD COMMENTS:

Ralph Rodriguez (La Palma) presented Helen Fried with a certificate from the La Palma City Council congratulating her on her appointment as the County Librarian.

PUBLIC COMMENTS:

None Noted.

ADJOURNMENT:

The meeting was adjourned at 5:59 p.m.