

**ORANGE COUNTY PUBLIC LIBRARY  
LIBRARY ADVISORY BOARD  
MEETING MINUTES**

January 10, 2008 ~ 4:00 p.m.

**Bowers Museum ~ Fluor Gallery Conference Room  
2002 N. Main Street ~ Santa Ana, CA 92706**

**MEMBERS PRESENT**

OCPL-CITY REPRESENTATIVES

Greg Ficke (Aliso Viejo), Ron Garcia (Brea), John Beaman (Brea – Alternate), Wendy Leece (Costa Mesa), Prakash Narain (Cypress), Lara Anderson (Dana Point), Bruce Broadwater (Garden Grove), Dr. Steven Choi (Irvine), Tom Beamish (La Habra), Ralph Rodriguez (La Palma), Jane Egly (Laguna Beach), Milt Robbins (Laguna Woods), Kathryn McCullough (Lake Forest), Marcia Rudolph (Lake Forest – Alternate), Troy Edgar (Los Alamitos), Dean Grose (Los Alamitos – Alternate), Gary Thompson (Rancho Santa Margarita), Lori Donchak (San Clemente), Joe Soto (San Juan Capistrano), Gordon Shanks (Seal Beach), Ed Royce Sr. (Stanton), and Tri Ta (Westminster).

BOARD OF SUPERVISORS REPRESENTATIVES

Supervisor Bill Campbell - OC Board of Supervisors, 3<sup>rd</sup> District

EX-OFFICIO MEMBERS

Anna Peters – Policy Advisor – OC Board of Supervisors, 3<sup>rd</sup> District

OCPL REPRESENTATIVE

Helen Fried - Acting County Librarian; Dave Sankey - Director, Fiscal & Budget Services; Steve Siemion - Manager, Fiscal Services; Christine Eastwood - Director Admin/Facilities Services; Stephanie Beverage - Southern Regional Manager, Renee Welling - Adult Services Coordinator, and Laura Lynch - Executive Secretary.

**MEMBERS UNABLE TO ATTEND (PRIOR NOTIFICATION RECEIVED)**

OCPL-CITY REPRESENTATIVES

Guy Carrozzo (Fountain Valley), Randy Bressette (Laguna Hills), Linda Lindholm (Laguna Niguel), Jim Palmer (Tustin), and Deborah Pauly (Villa Park).

BOARD OF SUPERVISORS REPRESENTATIVES

Supervisor Patricia Bates - OC Board of Supervisors, Fifth District

EX-OFFICIO MEMBERS

Tim Casey, City Manager Laguna Niguel  
Leslie A. Keane, City Manager, Laguna Woods

**CALL TO ORDER**

Chairman Choi called the meeting to order at 4:09 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Milt Robbins (Laguna Woods).

**MINUTES OF OCTOBER 11, 2007 MEETING:**

***Motion to approve Minutes as presented was made by Milt Robbins (Laguna Woods), and seconded by Joe Soto (San Juan Capistrano). Abstain noted from Ron Garcia (Brea), Lara Anderson (Dana Point), Gary Thompson (Rancho Santa Margarita), and Lori Donchak (San Clemente). Motion passes with no objections.***

## INTRODUCTIONS

Chairman Choi introduced and welcomed Troy Edgar (Los Alamitos) to the Library Advisory Board (LAB). Helen Fried, Interim County Librarian, introduced Steve Dunivent, Deputy CEO - Office of Government & Public Services, for the County of Orange. Chairman Choi introduced Supervisor Bill Campbell, Orange County Board of Supervisors – 3<sup>rd</sup> District.

## UNFINISHED BUSINESS

Kathryn McCullough (Lake Forest) requested an update on the appointment of a permanent County Librarian, since the former County Librarian retired almost one year ago. She recommended swift action in making a permanent appointment because cities work very closely with the County Librarian on many critical issues. Ms. McCullough complimented Acting County Librarian Helen Fried for her outstanding work with the Library Advisory Board over the last year and stated that she would be happy to have Ms. Fried appointed to the position.

Deputy CEO Steve Dunivent stated that he assumed his position on October 18, 2007, and has worked diligently on this recruitment. He has several applicants under consideration and expects to make a recommendation to CEO Thomas Mauk soon. The CEO will then make a recommendation to the Board of Supervisors, who ultimately have the final authority to appoint the County Librarian. Mr. Dunivent assured the LAB that Helen Fried, as an Acting County Librarian, is authorized by the Board of Supervisors to act in the full capacity and authority of the County Librarian responsibilities.

Wendy Leece (Costa Mesa) said she will e-mail her Supervisor, John Moorlach (2<sup>nd</sup> District), with her recommendations for this appointment and encouraged other LAB members to do the same.

Supervisor Bill Campbell (Board of Supervisors – Third District) said he would check on the process and progress on filling the position

## NEW BUSINESS

### **Agenda Item A: State of the Library Report – Helen Fried, Acting County Librarian (Handout marked "Orange County Public Library – 2008 State of the Library Report")**

Helen Fried presented the 2008 State of the Library Report. There was Board discussion and questions regarding the statistics shown in the charts. The Board would like additional research done to verify statistical findings in this report. They requested clarification of terms and sources used in the report and breakdowns of users by age group because services and needs will be different for young children versus teens or adults. Acting County Librarian Helen Fried said a Community Needs Study would be done.

Due to State budget cuts, Bruce Broadwater (Garden Grove) asked if the Library anticipated any adverse impact to branch hours, or at the extreme, branch closures. Under the current budget cuts, Ms. Fried does not anticipate any closures or reduction of branch hours. Significant cuts and reductions have been made to this year's Operational budget. Many cost-saving energy-efficient practices and technologies have been implemented at the Library's Administrative Headquarters and all branch locations. LAB members would be consulted should extreme measures, such as reduction of hours or branch closures, be deemed necessary.

Greg Ficke (Aliso Viejo) said the OC Board of Supervisors (BOS) has tasked the OC Business Council (OCBC) with doing a study on county-wide WiFi access and asked if OCPL is working with them on this project. Ms. Fried said that the Library has not been contacted by OCBC, but would be happy to provide information regarding the installation of WiFi access at all branch libraries, should it be requested. Demonstration of the community's use of this valuable service was seen during the recent fires. Many residents from the burn and evacuation areas used their laptop computers from the library parking lots, even before the branch was opened for operation, thus providing access to news reports and contact with concerned family and friends outside of the area.

Wendy Leece (Costa Mesa) asked if access to information through the Internet has adversely impacted patron's use of library services. Ms. Fried stated that the Library continues to see an increase in patron use of computers, databases, Internet access, and other type of technologies, such as book on tape, e-books, or online reference assistance. Professionally trained staff provides valuable services to patrons by assisting them in locating specific, reliable, sources of information, in both online and printed formats.

**Staff Directive: Gary Thompson (Rancho Santa Margarita) requested that OCPL staff send LAB members a report showing the monthly activity (circulation) data collected by branch/city.**

## **Agenda Item B: Election of Officers and Committee Selection for 2008**

Chairman Choi thanked the Library Advisory Board for working with him over the past year. He stated that he would not seek a second term as LAB Chairman due to his increased responsibilities with his city.

### **Election of Chair**

Chairman Choi called for nominations from the floor for election of a new Chairman. Kathryn McCullough (Lake Forest) nominated Greg Ficke (Aliso Viejo). Lara Anderson (Dana Point) nominated Milt Robbins (Laguna Woods). Chairman Choi closed the nominations and asked each nominee to state a few words about their background and qualification for the position. Kathryn McCullough (Lake Forest) called for a Roll Call Vote. The results were as follows:

CITY	LAB MEMBER	GREG FICKE ALISO VIEJO	MILT ROBBINS LAGUNA WOODS	NO VOTE (DUE TO ABSTAINING OR ABSENCE)
Aliso Viejo	Greg Ficke	X		
Brea	Ron Garcia	X		
Costa Mesa	Wendy Leece	X		
Cypress	Prakash Narain		X	
Dana Point	Lara Anderson		X	
Fountain Valley	Guy Carrozzo			X
Garden Grove	Bruce Broadwater	X		
Irvine	Dr. Steven Choi		X	
La Habra	Tom Beamish	X		
La Palma	Ralph Rodriguez		X	

CITY	LAB MEMBER	GREG FICKE ALISO VIEJO	MILT ROBBINS LAGUNA WOODS	NO VOTE (DUE TO ABSTAINING OR ABSENCE)
Laguna Beach	Jane Egly		X	
Laguna Hills	Randy Bressette			X
Laguna Niguel	Linda Lindholm			X
Laguna Woods	Milt Robbins		X	
Lake Forest	Kathryn McCullough	X		
Los Alamitos	Troy Edgar		X	
Rancho Santa Margarita	Gary Thompson		X	
San Clemente	Lori Donchak	X		
San Juan Capistrano	Joe Soto	X		
Seal Beach	Gordon Shanks		X	
Stanton	Ed Royce Sr.		X	
Tustin	Jim Palmer			X
Villa Park	Deborah Pauly			X
Westminster	Tri Ta	X		
Unincorporated Areas	Supervisor Bill Campbell BOS – 3 <sup>rd</sup> District			X (Left before vote)
Unincorporated Areas	Supervisor Pat Bates BOS – 5 <sup>th</sup> District			X

Voting Results: 9 10 7

***The Roll Call vote results were Milt Robbins (Laguna Woods) receiving 10 votes and Greg Ficke (Aliso Viejo) receiving 9 votes. Motion to appoint Milt Robbins as 2008 LAB Chairman passes with a majority vote.***

**Election of Vice-Chair**

The Chairman called for nominations from the floor for the Vice-Chair position. Wendy Leece (Costa Mesa) nominated Greg Ficke (Aliso Viejo). No other nominations were received and the Chairman closed the nominations.

***Motion to appoint Greg Ficke (Aliso Viejo) as the 2008 LAB Vice-Chair was made by Kathryn McCullough (Lake Forest) and was seconded by Joe Soto (San Juan Capistrano). Hearing no objections, the motion passes by unanimous vote.***

**Election of Secretary**

The Chairman called for a nomination from the floor for the Secretary position. Joe Soto (San Juan Capistrano) nominated Lara Anderson (Dana Point) for a second term. No other nominations were received and the Chairman closed the nominations.

***Motion to appoint Lara Anderson (Dana Point) as the 2008 LAB Secretary was made by Kathryn McCullough (Lake Forest) and was seconded by Joe Soto (San Juan Capistrano). Hearing no objections, the motion passes by unanimous vote.***

**Agenda Item C: Approve LAB & Committees' Proposed 2008 Meeting Schedule – Chairman (Handout)**

The Board members reviewed the Proposed 2008 Meeting Schedule with future LAB meetings set for May 8<sup>th</sup> and October 9<sup>th</sup> starting at 4:00 p.m. at Tustin Branch Library, and a joint meeting of the Executive Committee and the Finance & Revenue Committee on April 24<sup>th</sup> at 4:00 p.m. at OCPL Administrative Headquarters.

*A motion to approve the LAB Proposed 2008 Meeting Schedule, as presented, was made by Lara Anderson (Dana Point) and was seconded by Milt Robbins (Laguna Woods). Hearing no objections, the motion passes by unanimous vote.*

**PRESENTATIONS:** The Big Read for Orange County – Presented by Stephanie Beverage and Renee Welling – OCPL staff

Due to time constraints Stephanie Beverage and Renee Welling were not able to show the PowerPoint presentation, but did provide each LAB member with a packet containing the following information:

- 1) Invitation/Letter to LAB members from Stephanie Beverage
- 2) Copy of the PowerPoint presentation giving an overview of The Big Read
- 3) Sample Resolution
- 4) A Reader's Guide

LAB members were encouraged to contact Stephanie Beverage, at OCPL Administrative Headquarters, if they have any questions. No Board action was required on this item.

**BOARD COMMENTS:**

LAB members were reminded to complete and turn in the handout entitled "2008 LAB Committees Description & Preference Ballot". They can be turned in at the end of the meeting to Laura Lynch (OCPL Staff) or mailed to her by January 17<sup>th</sup> at the address listed.

**PUBLIC COMMENTS:**

A patron from Costa Mesa said she felt the staff at the Costa Mesa library were great, but was not happy with one particular employee from Laguna Beach branch who would not let her use a computer reserved for children, even when they were not in use. The patron was asked to speak to Stephanie Beverage after the meeting so she could assist her with her concern.

**ADJOURNMENT:**

The meeting was adjourned at 5:10 p.m.