

**STEVE FRANKS**  
DIRECTOR  
OC COMMUNITY RESOURCES

**RYAN DRABEK**  
INTERIM DIRECTOR  
OC ANIMAL CARE

**KAREN ROPER**  
DIRECTOR  
OC COMMUNITY SERVICES

**MARK DENNY**  
DIRECTOR  
OC PARKS

**HELEN FRIED**  
COUNTY LIBRARIAN  
OC PUBLIC LIBRARIES

**MINUTES  
OC Public Libraries – LIBRARY ADVISORY BOARD  
MEETING**

**December 17, 2009 – 4:00 p.m.**

**OCPL Administrative Headquarters  
1501 E. Saint Andrew Place –Santa Ana, CA 92705**

**MEMBERS PRESENT**

OCPL – CITY REPRESENTATIVES

Greg Ficke (Aliso Viejo), Wendy Leece (Costa Mesa), Prakash Narain (Cypress), Lara Anderson (Dana Point), Steve Nagel (Fountain Valley), Rose Espinoza (La Habra), Ralph Rodriguez (La Palma), Jane Egly (Laguna Beach), Randy Bressette (Laguna Hills), Milt Robbins (Laguna Woods), Kathryn McCullough (Lake Forest), Gary Thompson (Rancho Santa Margarita), Laura Freese (San Juan Capistrano), Gordon Shanks (Seal Beach), Ed Royce Sr. (Stanton), Jim Palmer (Tustin), Jim Rheins (Villa Park), Tri Ta (Westminster)

BOARD OF SUPERVISORS REPRESENTATIVES

Supervisor John M.W. Moorlach – OC Board of Supervisors, 2<sup>nd</sup> District  
Supervisor Bill Campbell—OC Board of Supervisors, 3<sup>rd</sup> District

EX-OFFICIO MEMBERS

Danielle Richards—Policy Advisor—OC Board of Supervisors, 2<sup>nd</sup> District  
Whitney Secor—Policy Advisor—OC Board of Supervisors, 3<sup>rd</sup> District  
Gina Park—Assistant to City Manager, Irvine  
Melissa Au-Yeung, Laguna Hills

COUNTY REPRESENTATIVES

Steve Franks - Director, OC Community Resources; Helen Fried – County Librarian; Paula Bruce – Asst. County Librarian, OCPL; Jim Martin, Budget & Fiscal Services, OCPL; Nicole Nguyen, Manager, Finance & Business Services, OCPL; Jeanne Havlicek, Senior Librarian, OCPL (taking notes).

**MEMBERS UNABLE TO ATTEND (PRIOR NOTIFICATION RECEIVED)**

OCPL – CITY REPRESENTATIVES

Don Schweitzer (Brea), Gary Capata (Laguna Niguel), Marilyn Poe (Los Alamitos), Tim Casey (City Managers Association), Dave Sankey – Budget Manager, OC Community Resources

**CALL TO ORDER**

Chairman Robbins called the meeting to order at 4:07 p.m.



OC PUBLIC LIBRARIES  
1501 E. ST. ANDREW PLACE  
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## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Robbins of Laguna Woods.

## **APPROVE DRAFT MINUTES OF MAY 21, 2009 MEETING:**

Rose Espinoza noted that her middle initial should be corrected to "M" (not "S"); and Supervisor Moorlach noted that he is no longer Chairman and the minutes should be corrected to read "*Supervisor Moorlach.*"

*A Motion to approve Minutes with corrections was made by Supervisor Moorlach and seconded by Rose Espinoza. Tri Ta of Westminster and Gary Thompson of Rancho Santa Margarita abstained. Hearing no objections the Motion passed unanimously.*

## **NEW BUSINESS**

### **Agenda Item A: Election of 2010 Officers**

Chair: *A motion to elect Greg Ficke as Chair was made by Rose Espinoza and Lara Anderson seconded. Hearing no objections the motion passed unanimously.*

Vice Chair: *A motion to elect Lara Anderson as Vice Chair was made and seconded. Hearing no objections the motion passed unanimously.*

Secretary: *A motion to elect Rose Espinoza as Secretary was made and seconded. Hearing no objections the motion passed unanimously.*

### **Agenda Item B: Selection of Committee Members**

Helen Fried requested that members fill out the 2010 LAB Committee Preference sheet and return it before the end of the meeting so that committee assignments may be made.

### **Agenda Item C: 2010 Meeting Dates**

*A motion to accept the Proposed 2010 Meeting Dates as presented was made by Ralph Rodriguez and Jim Palmer seconded. Hearing no objections the motion passed unanimously.*

### **Agenda Item D: Update on the Consultant**

Jim Martin reported that The Davis Company has been confirming data and are close to completing a final draft report; it will go first to Randy Bressette, then to the members of the Task Force, and finally to the full Library Advisory Board.

### **Agenda Item E: Budget Projections for 2010**

Helen Fried discussed a handout, "Projected 2010-2011 FY Challenges." She noted that ordinarily budget is not discussed so early, and this is not an actual report; but given the budget challenges we face, she wanted to alert members to several scenarios and possible solutions. The goal is to take early action so

library services will not be adversely affected.

The members discussed the proposed solutions and mentioned other possibilities, including: charging for some services, soliciting city contributions, use of volunteers and interns, etc.

#### **BOARD COMMENTS:**

Chairman Milt Robbins (Laguna Woods) called for board comments:

Kathryn McCullough knew of several city libraries considering joining our system. It was noted that admission is decided on an individual basis; requests come first before the Library Advisory Board and then go to the Board of Supervisors for final approval.

There was a discussion regarding the best time to hold election of officers, with Gordon Shanks suggesting they be held in February rather than December. Kathryn McCullough suggested holding elections the first meeting of the year, whenever that may be. Lara Anderson suggested reducing the quorum from 14 to 11 or 12 so that meetings may begin earlier. The Chair will take these matters under advisement.

#### **PUBLIC COMMENTS:**

None noted.

#### **ADJOURNMENT:**

The meeting was adjourned at 5:02 p.m.

