



County of Orange

# MEMO

**DATE:** September 30, 2010  
**TO:** Development Processing Review Committee  
**FROM:** Francisco Alonso  Assistant Director, OC Planning  
**SUBJECT:** DPRC Meeting Minutes – September 13, 2010

A meeting of the Development Processing Review Committee was held on Monday September 13, 2010, at 1:30 p.m. in the H. G. Osborne Building, on the Eighth Floor, in Executive Conference Room 808.

The following persons were in attendance:

## MEMBERS

Fred Ameri – RBF Consulting (5<sup>th</sup> District)  
Jay Bullock – Planning Solutions, (Chair) (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Jackie Hare – J. L. Hare Associates, Inc. (2<sup>nd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4<sup>th</sup> District)

## GUESTS

Jessica Tooney – Huitt-Zollars, Inc.

## STAFF

Rick LeFeuvre – Interim Director, OC Planning  
Cynthia Baker – OC Planning, Manager, Customer Care  
Michael Balsamo – OC Planning, Manager, General Land Use Planning  
Laree Brommer – OC Planning, Manager, Land Use Planned Communities  
David Shepherd – OC Planning, Manager, Land Use Planned Communities  
Juanita Smithey – OC Planning, DPRC Secretary  
Chuck Stanfield – OC Engineering, Manager, Building and Grading Inspection  
Hadi Tabatabaee – OC Planning, Orange County Building Official

## MEMBERS ABSENT

Thomas Grable – Tri-Pointe Homes (5<sup>th</sup> District)  
Lee Lowrey – Lowrey Pacific Capital (1<sup>st</sup> District)

**1. Approval of Meeting Minutes for June 14, 2010**

The meeting minutes for June 14, 2010, were moved by Jackie Hare for approval and seconded by Mike Recupero.

**2. Planning Department Update**

- Rick LeFeuvre deferred to staff for updates.
- CPP moving to DPC under Cynthia Baker and she will report to Mahrooz Ilkhanipour. This will allow for improved cross-training and counter support.
- Discussed combining the two sections and merging APPS to TUF. Item will be brought back for an update to October's meeting.
- Cynthia gave a brief website update on On-line Applications process.
- David Shepherd indicated building permits for Jamboree Housing, a 94-unit affordable housing project located in Tonner Hills, were recently issued.
- New Building Official, Hadi Tabatabaee was introduced. Mike Recupero requested his Bio to show clients.
- Hadi is currently working on Code upgrades, CRC and Cal Green and will update the DPRC at the October meeting.

**3. OCFA Standard Conditions Review and Discussions**

- Discussion of progress made to date regarding updates for OCFA Standard Conditions of Approval. Requested any additional review comments to be provided to Jay and Juanita.
- County is currently working to update Standard Conditions of Approval (COA). Mike Balsamo and Channary Leng are the project leads.
- At the suggestion of DPRC, a Subcommittee was formed for COA review and updates. DPRC members included are Jay, Joey and Carl.
- Status update will be provided at the October meeting.

**4. DPRC Meeting Schedule for 2010**

- Carl Taylor gave an update on the availability of members' for future DPRC meetings.
- Members voted to change the meeting time to the second Thursday of each month at 8:30 am to 10:00 am from here on.

**5. Other Business**

- Suggested inviting Chris Crompton or Richard Boone to a future DPRC meeting to give an update on Water Quality.

**6. Next Meeting**

The next meeting of the Development Processing Review Committee will be held on Thursday, October 14, 2010, at 8:30 am.