Required Eligibility Documents

The documents below will help us find out which medical programs you are eligible for. Please bring original documents. Please arrive 15 minutes before your appointment time. If you need to reschedule your appointment, please call (714) 834-7991 extension 7 at least 24 hours before your appointment.

It is important that you come to your eligibility appointment. **Do not cancel or no-show if you have difficulty with providing any of the documents listed below. Contact your case manager or eligibility worker for assistance.**

PROOF OF IDENTITY	PROOF OF INCOME
Required (must also bring picture ID): • Social Security Card (For MSI applicants only) **Preferred Documentation:** • State Issued Driver's License or ID Card • Permanent Residency Card • U.S. Passport/ Passport Card • Certificate of Naturalization (N-550/N-570) • Foreign Country ID Card • U.S. Military ID • Matricula Consular ID **Acceptable Documentation:** • School ID (w/picture) • Work Permit (w/picture)	**Preferred Documentation:** • Tax Return and W2 (current year) • Tax Return and 1099 (current year) **Acceptable Documentation:** • Award letter of: o Disability Benefits o Unemployment Benefits • Bank statements with direct deposits account for SSDI, SSA, or VA must be in client's name (3 months in a row) • Pay stubs (3 months in a row) • Pension Statement (most recent) • Social Security Statement (most recent) • Veteran's Affairs (VA) Benefits Statement (most recent)
PROOF OF INSURANCE STATUS (Bring any item that may apply)	**PROOF OF ORANGE COUNTY RESIDENCY** (Documents must include client's name and address)
• Documentation of Current Health Insurance Coverage • Letter of Termination from Private Health Insurance • Medi-Cal Denial Letter	**Preferred Documentation:** • Letter from Government Agency (most recent) • Mortgage Statement • Prison Release Papers • Rent/Mortgage Receipt (most recent) • Rental/Lease Agreement (current) • Vehicle Registration (current) **Acceptable Documentation:** • Telephone Bill– no cell phone bills (most recent) • Utility Bill (most recent)
PROOF OF HIV (Only required once)	
• HIV Confirmatory Test (Western Blot or IFA) • Verification signed by M.D. with at least one of these items mentioned: (1) indication that clients is being treated for HIV/AIDS or (2) statement of quantitative viral load	
PROOF OF LEGAL STATUS (Required For MSI applicants only)	**TREATMENT MONITORING** (Required for ADAP applicants only)
Preferred Documentation: • U.S. Passport/Passport Card • Certificate of Naturalization (N-550/N-570) • Certificate of U.S. Citizenship (N-560/N-561) **Acceptable Documentation:** • U.S. Birth Certificate • Permanent Residency Card	• CD4 Test Results (dated within 6 months) • Viral Load Test Results (dated within 6 months)
NOTES	

Overview of Program and Eligibility Requirements

PROGRAM	PROGRAM REQUIREMENTS	ELIGIBLITY REQUIREMENTS	ELIGIBLITY VERIFICATION FREQUENCY*
AIDS Drug Assistance Program (ADAP)	• HIV positive • Federal Adjusted Gross Income (FAGI) under $50,000 • California resident • 18 years or older • Not covered 100% by Medi-Cal or any other third party payer	• Proof of Identification • Proof of California Residency • Proof of Diagnosis • Proof of Treatment Monitoring • Proof of Insurance Status • Proof of Income	Annually
Ryan White	• HIV positive • Orange County (OC) resident • Not covered by a third party payer	• Proof of Diagnosis • Proof of OC Residency • Proof of Income • Proof of Insurance Status	Every Six Months
Office of AIDS-Health Insurance Premium Payment (OA-HIPP)	• HIV positive • California resident • 18 years or older • Federal Adjusted Gross Income (FAGI) under $50,000 • Cannot be enrolled in Medicare or Full-Scope Medi-Cal • Cannot have employer-based coverage • Must be enrolled in ADAP	• OA-HIPP Application • Insurance Assistance Section (IAS) Consent Form • ARIES OA-HIPP/OA-PCIP Client Consent Form • Explanation of Benefits for Health Insurance Plan • Billing Statement	Every Six Months
Medi-Cal Expansion**	• Age 19 – 64 • Income ≤138% Federal Poverty Level (FPL) • Not a Medicare Beneficiary • Legal California resident	• Proof of Identification • Proof of California Residency • Proof of Income • Proof of Immigration Status	Annually
Covered California	• Income >138% of Modified Adjusted Gross Income (MAGI) • Legal California resident	• Proof of Identification • Proof of California Residency • Proof of Income • Proof of Immigration Status	Annually during open enrollment and/or after a qualifying event

** If a client has a change to any of the programs requirements, client must be re-screened for eligibility.*
*** There may be exceptions to these requirements.*